

November 12, 2015

Memorandum #2015-147

TO: askHRgreen.org: Fats, Oils and Grease Subcommittee

BY: Katie Cullipher, Senior Environmental Education Planner

RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, November 17, 2015

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, November 17, 2015**. The meeting will begin at **9:30 a.m.** and will be held in **Newport News Public Works Office located at 511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

1. Meeting Summary

The meeting summary for October is attached for your review and information.

Attachment 1

Action: Approve the meeting summary.

2. askHRgreen.org Events

April 16 – Virginia Living Museum Earth Day, Newport News

May 21 – Family Fun Fest at Chickahominy Riverfront Park, James City County

Action: None.

3. Media Planning

The HRPDC staff will provide an overview of the proposed spring TV media schedule (attached). This would be a joint media buy with Water Awareness, Stormwater and possibly the Recycling & Beautification Subcommittees.

Attachment 3-A

Attachment 3-B

Attachment 3-C

Action: Discuss/approve media plan and schedule.

4. Promotional Items

The following are items that have been ordered in FY 15 and the status of each:

- 2,000 reusable bags – on order – *expected to arrive in early December*
- 5,000 can lids – *now available*

- 5,000 FOG rack cards – *now available*
- 5,000 spatulas – *now available*
- 10,000 mood bracelets – on order (joint purchase with Water Awareness)

Action: Based on discussion.

5. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs.

Action: Based on discussion.

6. Staff Reports

Budget – The current budget is attached for review.

Attachment 6

Action: Based on discussion.

Next Meeting – Tuesday, December 15 at 9:30 a.m. at the HRPDC offices.

All-Hands meeting – The five year strategic plan will be presented on December 15 at 11:30 A.M. at the HRPDC office, directly following the committee meeting.

KRC/jc

askHRgreen.org: Fats, Oils and Grease Subcommittee:

| | |
|--------------------------|--------------------------|
| Tory Askew, SU | Josiah Jendrey, SM |
| Dan Baxter, NN | Ron Johnson, HRSD |
| Kate Bernatitus, IW | Harry C. Kenyon, NO |
| Dan G. Clayton III, WM | John Knowles, CH |
| Michael Coy, YK | Robert Mickelborough, GL |
| Sarah Crawford, HRSD | Kate Nixon, VB |
| Beth Davis, JC | Danny Poe, JC |
| Barry Dobbins, HA | Lynn Proctor, VB |
| Regina Duncan, HA | Ellen Roberts, PQ |
| Tom Fauber, JC | Erica Roberts, VB |
| Catherine Filipowski, NO | S. Mark Swilley, YK |
| J. Arnie Francis, GL | George Taylor, CH |
| Melissa Halpert, CH | Erin Trimeyer, PO |
| Steve Hatcher, IW | Eric Tucker, NO |
| Joyce Heffington, NN | Brent Werlein, VB |
| Latoya Henry, NO | Kim Wieckert, SU |
| Jerry Hoddinott, CH | Brian Wilson, NO |